

Capital Area Human Services District Board Meeting
October 2, 2023
1:00 PM

Directors Present: Virginia Pearson, Chair; Chalonda Hollins, Vice Chair; Kathy D’Albor; Gerri Hobby; James Jefferson; Rikki Permenter, PhD; Genny Nadler Thomas; Tamika Westbrook; and Mary Winfield
Directors Absent: Laverne Aguilard; Toddie Milstead; Courtney Phillips, PhD; and Edward Songy, Jr.
CAHSD Staff: Janzlean Laughinghouse, PhD, LCSW-BACS, LAC, CCS; Shaketha Carter; and Karen Bray
Guests: Angela deGravelles; LaShuntae Burrell (Intern CH); and Rusty Jabour

	RESPONSIBLE PERSON		FOLLOW-UP
Approval of the October 2, 2023 Consent Agenda and Approval of the September 11, 2023 Minutes	Ms. V. Pearson	<p>Ms. V. Pearson, Board Chair, called the meeting to order at approximately 1:15 PM. A quorum was present.</p> <p>Ms. V. Pearson thanked the Board members present for attending.</p> <p>Ms. K. D’Albor made a motion to approve the October 2, 2023, Consent Agenda and the minutes of September 11, 2023. Dr. R. Permenter seconded the motion.</p> <p>Ms. K. D’Albor made a motion to move the action items below from the Report from Chairman Section to the Consent Agenda and approve all as is with no changes. Ms. C. Hollins seconded the motion.</p> <ul style="list-style-type: none"> o Treatment of Staff (EEOC, Lawsuits, Grievance Report) o Global Linkage o Unity of Control o Accountability of the Exec. Director o Delegation to the Executive Director o Board Job Description (Compliance) October 	<p>There were no objections and the motions passed.</p> <p>There were no objections and the motion passed.</p>
Public Comment	Ms. V. Pearson	Ms. V. Pearson read the public comment section from the meeting agenda. There were no public comments.	There were no public comments.

Communications	Dr. Laughinghouse	<p>Communications: Dr. Laughinghouse reported on the following events:</p> <ul style="list-style-type: none"> ➤ Ascension: “Driving into Recovery” - Donaldsonville Capital Area Human Services, City of Donaldsonville and other partners for this drive-through event provided information and resources for mental health and substance abuse treatment, flu and COVID vaccinations, food boxes, children’s diapers, Narcan kits (opioid overdose reversal medication), and resources for physical health and wellness.. Attendees stayed in the air-conditioned comfort of their vehicles as they drove through. ➤ Louisiana Mental Health Association (LMHA) Zoom Webinar on October 6 – Mental Health Treatment for those with Intellectual or Developmental Disabilities Dr. Laughinghouse is a panelist for this webinar.
Self-Generated Revenue (SGR) FY 2023	Dr. Laughinghouse	Self-Generated Revenue (SGR) Report July 2023 –Due to the absence of the Director of Business Operations, this report was deferred and will be presented at the November Board meeting.
Ends Policy Status Report	Dr. Laughinghouse	A copy of the Ends Policy Status Report is available in follow-up to the verbal report provided by Dr. Laughinghouse.
Board Membership Update	Dr. Laughinghouse	<ul style="list-style-type: none"> ● EBR – 1 (nominees have been submitted for consideration) ● WF – 2 (1 nominee has been appointed but we haven’t received official notice) ● PC – 1
Report from Chairman		
Governance Policy Review by Direct Inspection/Board Business		
Governance Policy Review by Direct Inspection	Ms. V. Pearson	<p>Board members reviewed the following policies/reports action items included in the Board meeting policy packet. All were moved into the October 2, 2023 Consent Agenda.</p> <ul style="list-style-type: none"> ➤ Treatment of Staff (EEOC, Lawsuits, Grievance Report) ➤ Global Linkage ➤ Unity of Control ➤ Accountability of the Exec. Director ➤ Delegation to the Executive Director ● Board Job Description (October Compliance) <p>The policies and reports action items were moved into the October 2, 2023, Consent Agenda.</p>

Board Member Self-Evaluations	Ms. V. Pearson	<ul style="list-style-type: none"> There was discussion regarding Board Member Self-Evaluations. Going forward, members will receive an electronic link and a pdf version of the evaluation. The Board Member Self-Evaluation report will be provided at the next meeting. 	
Retreat/Board Development	Dr. Laughinghouse	<ul style="list-style-type: none"> Board members attended the virtual Board Retreat on Saturday, September 30, 2023. Dr. Laughinghouse provided a brief overview of the information presented/discussed. 	
Adjournment/Next Meeting	Ms. V. Pearson	The next Board meeting is on November 6, 2023, at 1:00 PM. Meeting location is Capital Area Human Services, 7389 Florida Blvd., Suite 100A, Baton Rouge, LA. The meeting adjourned.	There were no objections and the motions passed.